

Fees Work Sheet

Phoenician Club Rentals

Event name and date(s): _____

Rental Fees for Club events up to twelve hours (including time for set-up and clean-up):

Phoenician Ballroom		
Friday	\$2350	_____
Saturday	\$2350	_____
Sunday	\$1950	_____
Mon – Thu	\$1350	_____
Private Dining Room Only	\$ 550	_____
Private Dining Rm w/Ballroom	\$ 200	_____
Extra hours (> rental date)	\$100/hr x _____ hrs =	_____
(Rehearsal)	\$100/hr X _____ hrs =	_____
Audio-Visual Package	\$ 300	_____
Projector & Screen Only	\$ 150	_____
Wedding + Reception Pkg.	\$2950	_____
Under-age Events	\$3150	_____
Stage Steps Rental	\$ 100	_____

Total Rental Fees: _____

Setup Fees:

Long Banquet Tables	\$ 75	_____
(only for complete transition from all round to all long tables)		
Setting up rented tables and/or chairs		_____

Total Fees: _____

Additional Fees:

Damage Deposit	(Refundable)	\$500	_____
Under-age Damage Deposit	(Refundable)	\$500	_____

Security Fees: _____ officers x _____ hrs x \$35/hr = _____
 (1 officer for 100 guests) (Maximum capacity 360 guests)

Rental Deposit (refund conditional): 25% of ballroom fee _____

Remaining Fees and Deposits Due: _____

(Balance due 30 days prior to your event)

Responsible Party Signature _____